

Registering for a New Pacer Account

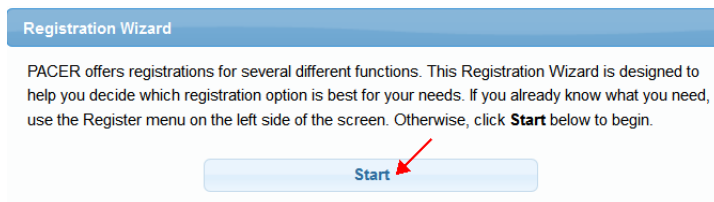
If you do not have your own individual PACER account, go to www.pacer.gov to register for an individual PACER account.

Step 1 Go to www.pacer.gov .

Step 2 Select **Register** from main menu bar.



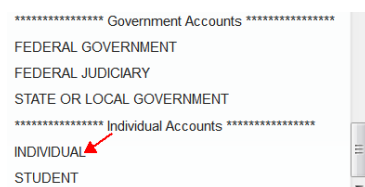
Step 3 From the Registration Wizard Click **Start**.



Step 4 Select **View** and then select **Continue** on the next screen.



Step 5 Complete the PACER registration form and using the scroll bar locate and select **Individual** as the User Type and Click **NEXT**.



NOTE: If you work for a government agency, make the appropriate selection from the Government Accounts category.

Step 6 Create a User Name and Password, select and answer the security questions and click **NEXT**.

Step 7 Enter the payment information to be saved. This screen is optional.

Providing a credit card is optional. If you would like to register without providing a credit card, click **Next** without entering any information on this screen. For instant access to PACER, PACER will validate the credit card information you provide. There is no registration charge; however, the credit card will be charged quarterly for any fees incurred. **If you**

submit your registration request without providing credit card information, you will receive an activation code by U.S. mail in 7-10 business days.

Step 8 Confirm you have read the policies and procedures and click **Submit**.

[Click here to download a printable version of the Policies and Procedures](#)

*** Required Information**

Check here to acknowledge you have read and understand the policies and procedures listed above. *

Step 9 The last screen will thank you for registering with the PACER service center. This account is just for viewing documents, not for e-filing.

NOTE: If you are creating an account as a filing agent for a trustee, do not use the account for viewing documents or you will be charged a fee. This is not an exempt account.