## **CERTIFICATE OF SERVICE**

I, \_\_\_\_\_\_ (name), certify that I am, and at all times during the service of process was, not less than 18 years of age and not a party to the matter concerning which service of process was made. I further certify that the service of this summons and a copy of the complaint was made \_\_\_\_\_\_(date) by:

\_\_\_\_\_ Electronically: Notice of Electronic Filing

Mail service: Regular, first class United States mail, postage fully pre-paid, addressed to:

\_\_\_\_\_ Personal Service: By leaving the process with defendant or with an officer or agent of defendant at:

\_\_\_\_ Residence Service: By leaving the process with the following adult at:

\_\_\_\_\_ Certified Mail Service on an Insured Depository Institution: By sending the process by certified mail addressed to the following officer of the defendant at:

\_\_\_\_ Publication: The defendant was served as follows: (Describe briefly)

\_\_\_\_\_ State Law: The defendant was served pursuant to the laws of the State of \_\_\_\_\_\_, as follows: (Describe briefly)

## Under penalty of perjury, I declare that the foregoing is true and correct.

| Date              |       | Signature |
|-------------------|-------|-----------|
| Print Name:       |       |           |
| Business Address: |       |           |
| City:             | State | Zip       |