

Using Stored Payment Information in PACER to Pay Filing Fees

1. Login to www.pacer.gov.
2. Select Manage My Account.



3. Login with your upgraded PACER login and password and click Login.

MANAGE MY ACCOUNT

Enter your PACER credentials to update personal information, register to e-file, make an online payment, or to perform other account maintenance functions.

Login

*** Required Information**

Username *

Password *

[Need an Account?](#) | [Forgot Your Password?](#) | [Forgot Username?](#)

NOTICE: This is a restricted government website for official PACER use only. Unauthorized entry is prohibited and subject to prosecution under Title 18 of the U.S. Code. All activities and access attempts are logged.

4. Select Payments Tab

Account Number	7031016
Username	henrywood62
Account Balance	\$0.00
Case Search Status	Inactive
Account Type	Upgraded PACER Account

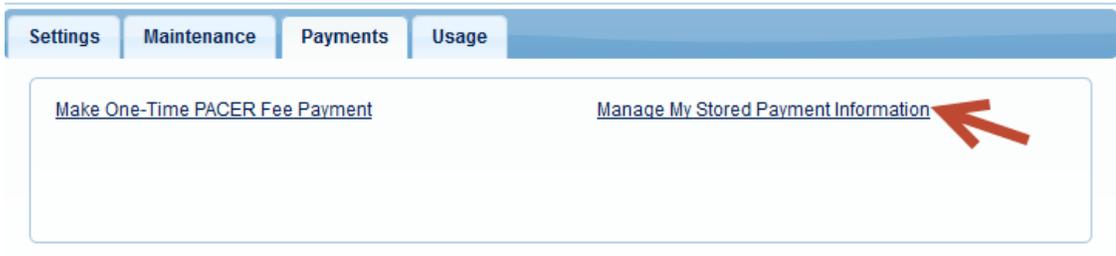
Settings Maintenance **Payments** Usage

[Change Username](#) [Update PACER Billing Email](#)

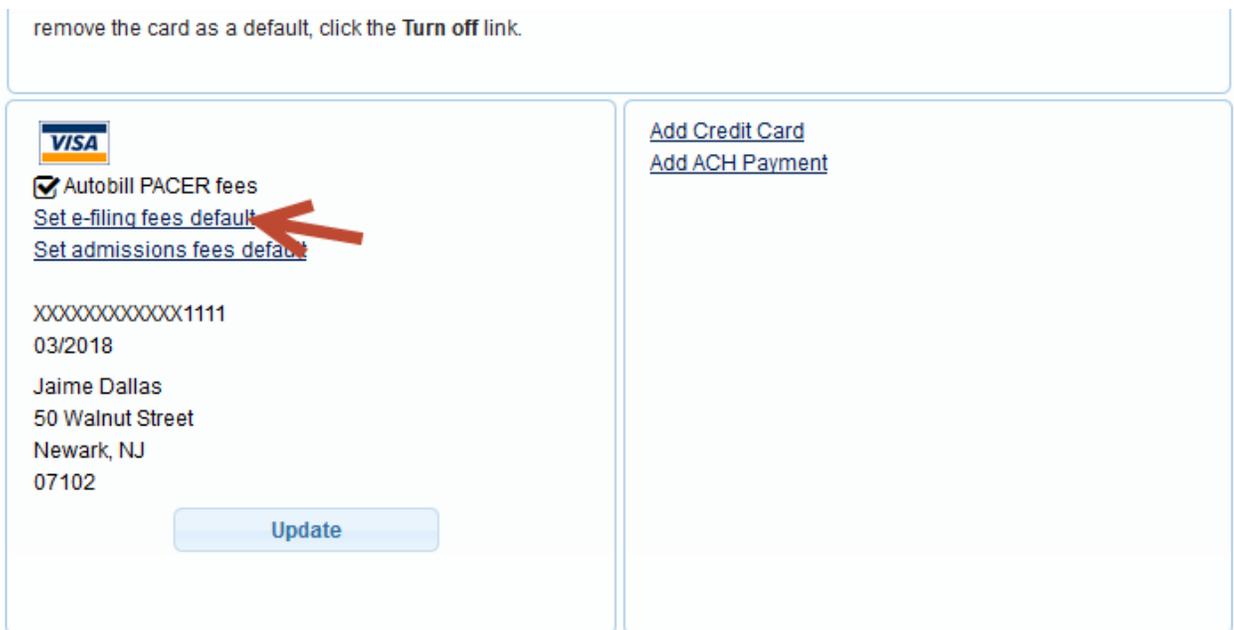
[Change Password](#) [Set PACER Preferences](#)

[Set Security Information](#)

5. Select Manage My Stored Payment Information



6. Select the link Set e-filing fees default to set the credit card as the default payment for e-filing.



7. A checkmark will be placed in the box for E-filing fees due default. Click **Turn Off** link if you do not want to use the default feature.

To designate a card as the default for PACER, e-filing, or admissions fees, click the **Set autobill** or **Set default** link in the box(es) below. To remove the card as a default, click the **Turn off** link.

 <input checked="" type="checkbox"/> Autobill PACER fees Turn Off <input checked="" type="checkbox"/> E-filing fees default Turn Off Set admissions fees default XXXXXXXXXXXX1111 01/2019 Userwo Attorney 40 Main Street Newark, NJ 07059 Update Delete	Add Credit Card Add ACH Payment
---	--

How do we use the security of your information during transmission? - Courts, Courts Law (CCL) Software, which

NOTE: If you have not already set a default payment for PACER search fees during registration, select Set Autobill PACER fees link.


[Set autobill PACER fees](#)
 E-filing fees default [Turn Off](#)