

CM/ECF User's Guide Part 2 US Bankruptcy Court, Southern District of Iowa	Chapter Processing New Cases
	Section Adversary – Answer to Intervenor Complaint

Docket

Answer to Intervenor Complaint

STEP 1	Select Adversary
STEP 2	Select Answers
STEP 3	Enter complaint, 3 rd , cross, counter
STEP 4	Enter Adversary Case Number
STEP 5	Check if joint filing with another attorney
STEP 6	Select Party Filer – Add/Create New Party (Party role is Intervenor Defendant)
STEP 7	Associate Attorney and Party
STEP 8	Answer a Complaint: Select Intervenor Complaint
STEP 9	Browse, locate, review and attach PDF document (Include the Certificate of Service as part of the Answer to Intervenor Complaint PDF document.)
STEP 10	Review Docket Text
STEP 11	Submit if accurate
STEP 12	Back up if changes required
STEP 13	Review Notice of Electronic Filing

SAMPLE DOCKET TEXT

Docket Text: Final Text

Answer to Intervenor Complaint Filed by Norwest Bank. (Jackson, Alan)

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