

CM/ECF User's Guide Part 2 US Bankruptcy Court, Southern District of Iowa	Chapter Processing New Cases
	Section Adversary – Answer to Complaint

Docket

Answer to Complaint

STEP 1	Select Adversary
STEP 2	Select Answers
STEP 3	Select complaint, 3 rd , cross, counter
STEP 4	Enter Adversary Case Number
STEP 5	Check if joint filing with another attorney
STEP 6	Select Party Filer
STEP 7	Relate to Complaint
STEP 8	Browse, locate, review and attach PDF document (Include the Certificate of Service as part of the Answer to Complaint PDF document.)
STEP 9	Review Docket Text
STEP 10	Submit if accurate
STEP 11	Back up if changes required
STEP 12	Review Notice of Electronic Filing

SAMPLE DOCKET TEXT

Docket Text: Final Text

Answer to Complaint Filed by Carolyn Meadows. (Miller, John)

